

SCIOTO COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

POLICY 3.01.03 DISSEMINATION AND POLICY AMENDMENTS

- A. All permanent and part time staff members shall have these policies made available to them. Staff members are required to sign a form that they have reviewed said policies. The policies/manual may be distributed and/or kept in electronic format.
- B. Any question about a provision of this Section or items not covered in the Section such as rules, written or unwritten, implied or expressed, should be directed in writing to the Superintendent or his/her designee through the appropriate department Supervisor.
- C. As conditions warrant, these policies may be amended, revised or deleted by recommendation of the Management Team, approval of the Superintendent or his/her designee and approval of the Board. Such amendments, revisions or deletions will be distributed to employees after Board approval.